

5 November 2015 / 5 novembre 2015

IOTC CIRCULAR 2015–104 / CIRCULAIRE CTOI 2015–104

Dear Sir/Madam,

SUBJECT: INFORMATION DOCUMENT FOR THE 3RD SESSION OF THE TECHNICAL COMMITTEE ON ALLOCATION CRITERIA (TCAC03)

Further to Circular 2015-082, regarding the 3rd Session of the Technical Committee on Allocation Criteria to be held on Kish Island (I.R. Iran) from 21-23 February 2016, please find attached the Information Document for the meeting.

Madame/Monsieur,

OBJET: DOCUMENT D'INFORMATION SUR LA 3^E SESSION DU COMITE TECHNIQUE SUR LES CRITERES D'ALLOCATION (CTCA03)

En complément de la circulaire 2015-082 concernant la 3^e session du Comité technique sur les critères d'allocation qui se tiendra sur l'île de Kish (I.R. Iran) du 21 au 23 février 2016, veuillez trouver ci-joint un document d'informations sur la réunion.

Yours sincerely / Cordialement



Dr. David T. Wilson
Interim Executive Secretary / Secrétaire exécutif par intérim

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Information on the

3rd Session of the Technical Committee on Allocation Criteria (TCAC03)

21–23 February 2016

Kish Island, Islamic Republic of Iran

1. Meeting dates and venue

The 3rd Technical Committee on Allocation Criteria (TCAC03) will be held from 21-23 February 2016 on Kish Island, Islamic Republic of Iran.

The venue of the meeting will be:

Building G7, Kish International Convention Center
Sahel Blvd, Sahel Square, Kish Islamic Republic of Iran
Tel: +98 764 4421816
Email: info@kishicc.com

Map from Kish Airport to the meeting venue and hotels on Kish Island



2. Contacts

The contacts for the TCAC03 at the IOTC Secretariat are:

Ms. Mirose Govinden: mirose.govinden@iotc.org

Ms. Hava Yakub: hava.yakub@iotc.org

The contacts for the TCAC03 in Iran Fisheries Organisation are:

Mr. Fariborz Rajaei: rajaeif@gmail.com

Mr. Davoud Abdollahi: davoud481@yahoo.com

3. Registration

Registration for these meetings is essential via the respective meeting page. Please register no later than 15 days prior to the Session (6 February 2015) to allow the IOTC Secretariat and meetings host ample time to make the necessary administrative arrangements:

TCAC03: <http://www.iotc.org/meetings/3rd-technical-committee-meeting-allocation-criteria-tcac03>

Participants are reminded that the final list of participants will be based on information provided at the time of registration.

4. Travel arrangements and Transportation

Participants are requested to make their own travel and accommodation arrangements (please note the MPF section below for developing Members of the Commission) and fund the expenses incurred. Participants are **advised to make their reservations in the hotel of their choice as early as possible as February is high season on Kish Island.**

Getting There:

Option 1

1) (Recommended Option): Arriving at Kish International Airport (Airport code: KIH):

- It is highly recommended that delegates book their trips to arrive to Kish International Airport.
- Kish Airport is located around **11km** from where the meeting will take place. Local taxis charge approximately USD 5 for transfer.
- The most convenient way to get from Kish Airport to the meeting place is by taxi. There are usually plenty of taxis at the Airport exit.
- Kish Air details in UAE can be queried to email: kishairdxreservation@gmail.com
- Kish Air Telephone in UAE is 009714-2720006/2727010

Option 2 – International Airport of Tehran (IKA)

- 2) Those who enter from the IKA airport must have Visa Entry for I.R. Iran, as a required entry document. One month before entry, travellers must send the Iranian organisers a copy of their passport details. In order to fly to Kish Island, connections are made within local airports from Mehrabad in Tehran City. Distance from IKA to Mehrabad Airport of Tehran is approximately 50 km. Duration of flight from Tehran to Kish is 95 minutes. We suggest Dubai-Kish flights because it is much shorter and Visa entry fees are approximately Euro 50 a person. Local taxis charge approximately USD 25 for transfer.

5. IOTC Meeting Participation Fund (MPF)

The participation of one representative (technical or non-technical) from developing Members of the IOTC to the meeting may be supported through the IOTC Meeting Participation Fund. As per the Rules of procedure for the administration of the IOTC Meeting Participation Fund, applications must be received by the IOTC Secretariat (secretariat@iotc.org) no later than:

- TCAC03: 7 January 2016 (45 days before the commencement of the Session, as per the IOTC Rules of Procedure (2014)). However, given potential VISA processes, please apply earlier to avoid disappointment. Note that the rooms are only guaranteed until 1 January 2016 at the meeting rates, so we urge you to apply prior to that date.

Applications must include:

- i) an official nomination letter;
- ii) the contact details of the nominee (with a copy of his/her passport).

Please be reminded that there is no provision in the IOTC Rules of Procedure (2014) for the IOTC Secretariat to consider late applications to the MPF: <http://iotc.org/documents/indian-ocean-tuna-commission-rules-procedure-2014>.

Hotel bookings will be made and paid for directly by the IOTC Secretariat for all MPF travellers.

6. Accommodation

The meeting will be held in **International Convention Center** in Kish Island and participants are kindly requested to make hotel bookings as early as possible.

Note that the rooms are only guaranteed until 1 January 2016 at the meeting rates. To make hotel reservations, please complete the provided booking form at the end of this document and email it directly to the Hotel.

Please find below a list of hotels in the vicinity of the meeting venue in Kish Island.

Hotels	Rates	Contact Details	Notes
Iran Hotel Kish ***** www.hotelirankish.com	(Double Bed) Standard Room:120 US\$ Triple : 270 US\$ Suite : 230US\$	alishahamirr@gmail.com info@hotelirankish.com Tel: 0098 764 4467640	5 minutes by walk to venue Special Rate for IOTC meeting Room price are inclusive of breakfast, evening meal such as tea and coffee, airport transfer
Hotel Shayan ***** http://www.pars-hotels.com	(Double Bed) Standard Room: 110 US\$	kish@pars-hotels.com Shiva.nematollahi@yahoo.com Tel: 0098 76444 23875	3 minutes by walk to venue Special Rate for IOTC meeting Room price are inclusive of breakfast.
Sorinet Sadaf Hotel ***** http://www.sorinethotels.com/en/	(Double Bed) Deluxe room:95 US\$	Tel: 0098 76 4442 0590	7 minutes by walk to venue Room price are inclusive of breakfast and lunch

* There are many hotels around the Kish International Convention Center

7. Arrival and entry formalities

Participants should make their own arrangements for their entry visa in Kish Island (Islamic Republic of Iran) and it is recommended to do so **as soon as possible**.

8. Dress code

The dress code for the meeting is Iranian dress code for women and smart casual for men.

9. Delegates kit

All documents and other materials for the TCAC03 will be available through a WIFI internet network in the meeting room. It is then necessary for the participants to carry a laptop with WIFI to the meeting with PDF reader software. Moreover, the documents will be available on the IOTC website in advance of the meeting at the following pages:

- TCAC03: <http://www.iotc.org/meetings/3rd-technical-committee-meeting-allocation-criteria-tcac03>

10. Electricity

The voltage in Kish Island is up to 220-250Volts. This is the commonly used system in most European countries (except the United Kingdom)



11. Telephone service

The International dialling code for Kish Island is (764).The area code for fixed lines in Kish is 764. The dialling sequence is: 00 98 764 ... If you are calling a cell phone: 00 98 9...

12. Internet

Wi-Fi will be available in the conference area.

Internet service outside the recommended hotel and conference area will be at participants' own expense.

13. Currency and exchange

The currency in Iran is the Rial (IRR). The current exchange rates are (25 October 2015):

$$1\text{US\$} = 34,700 \text{ Rial}$$

14. Tourism

Information on tourism in Kish, Iran can be found on the following website:

- Kish, Irantourism: <http://tourism.kish.ir/en>