





## CAPE TOWN, 25-27 OCTOBER 2017

# E-MARIS VALIDATION Workshop

## **IMPLEMENTATION DASHBOARD: INFORMATION SUBMISSION**

## **E-MARIS VALIDATION WORKSHOP**

## **GLOBAL ORGANISATION**



## THE IMPLEMENTATION DASHBOARD

- the Implementation Dashboard (ID) is the central hub of the CPC-facing features of e-MARIS
- It is composed of 4 main sections:
  - Notifications
  - Current Reporting Requirements
  - Compliance indicators
  - Shared documents

## THE IMPLEMENTATION DASHBOARD



#### IMPLEMENTATION DASHBOARD: INFORMATION SUBMISSION

#### **THE IMPLEMENTATION DASHBOARD**

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IOTC online reporting system - Seychelles	<u>elp</u>
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2016-09-15 30 days left for submission of your 2015 Implementation Report 2016-09-01 Late submission: final scientific data for the previous year by 30 June of the current year, for all fleets other than been submission:	
2016-08-01 IOTC Feedback regarding: <u>Part A, Resolution 15/11</u> 2016-05-01 30 days left for submission of <u>final scientific data for the previous year by 30 June of the surrent year for all fleets</u> other than lengths	
2016-04-06 You submitted: Part A. Resolution 15/11 contact the JOTC Secretariat more	
- 2016 Implementation Report - Deadlace (6/03/2017	
Completion:70% (2)	T è
Submit Implementation Report	
2016-10-15 2016 Implementation Report	
2016-10-15 Port A requirements 2016-10-15 Port B requirements	
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Shared documents 2016-04-01 JOTC has shared "Sevahelies 2015 Compliance Report"	ור
2015-11-04 IOTC has shared "Seychelles 2015 Implementation Report" 2015-11-04 IOTC has shared "Mountline 2015 Implementation Report"	
2015-11-03 IOTC has shared "Australia 2015 Implementation Report"	
more	
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#### THE IMPLEMENTATION DASHBOARD: NOTIFICATIONS

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2016-09-15	30 days left for submission of your 2015 Implementation Report
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2016-08-01	IOTC feedback regarding: Part A, Resolution 15/11
2016-05-01	30 days left for submission of final scientific data for the previous year by 30 June of the current year, for all fleets
2016-04-06	You submitted: Fort A. Resolution 15/11
contact the IC	OTC Secretariat more
Due date 2016-10-15 2016-10-15 2016-10-15	Requirement 2015 Implementation Report Part A requirements Fort B requirements
	all 2016 Requirements previous years
2016 Nation	al Report - Deadline: 09/11/2016
Submit Nation	nal Banart
Due date 2016-09-01	Requirement Final scientific data for the previous year by 30 June of the current year, for all fleets other than longline

- The Notifications section shows a list of the last notifications sent by the system to the CPC user.
- Notifications include:
  - Reminders of upcoming requirement deadline
  - Reminders of late requirement submission
  - Reminders of upcoming reporting deadline
  - Reminders of late report submission
  - Feedback from IOTC Secretariat staff
  - New requirements added to ID
  - Availability of Compliance Report or other reports

- Notifications are sent:
  - by the system
  - by IOTC staff to CPC users
  - by a CPC user to IOTC staff
- Notifications are received:
  - in the CPC user's Implementation Dashboard
  - by email, with a link to each notification in e-MARIS
- Notifications can be filtered & searched
- Notifications can be threaded and linked to a given requirement

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e reporting system <b>- Seychelles</b>	<u>en français about help</u> Herman Fish, sign out
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OTC feedback regarding: <u>Part A, Resolution 15/11</u> O days left for submission of <u>final scientific data for the previous year by 30 June of the current</u>	year, for all fleets
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Secretariat	more
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<u>me</u> > Notificatio	ons
Notifications —	Show: All notifications - Search: Q search Upcoming deadlines
Date	Summary     IOTC feedback
2016-09-15	30 days left for submission of your 2015 Implements Unread notifications Shared documents
2016-09-01	Late submission: final scientific data for the previous year by on our or side of great year, for all fleets other than longline
2016-08-01	IOTC feedback regarding: Part A, Resolution 15/11
2015-05-01	30 days left for submission of final scientific data for the previous year by 30 June of the current year, for all fleets other than longline
2016-04-06	You submitted: Part A, Resolution 15/03
2016-04-01	IOTC has shared "Seychelles 2015 Compliance Report"
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me > Netifice	tions > 130 days left for submission of your 2015 Implementation Report	Hermon Fish, sign ou
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2016-08-0	I IOTC feedback regording: Part A. Resolution 15/11*	
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By:	IOTC	
Type:	IOTC feedback	
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Related to:	Port A, Resolution 15/11	
Contact the IC	TC Secretariat about this notification	
Notification thre	nd	
Notification thre	Seychelles feedback regarding: Part A, Recolution 15/11	
Notification three 2016-07-22	Seychelles feedback regarding: Part A, Recolution 15/11 IOTC feedback regarding: Part A, Resolution 15/11	
Notification three 2016-07-22 2016-07-14 2016-07-10	Seychelles feedback regarding: Part A, Resolution 15/11 IOTC feedback regarding: Part A, Resolution 15/11 Seychelles submission regarding: Part A, Resolution 15/11	
Notification three 2016-07-22 2016-07-14 2016-07-10	Seychelles feedback regarding: Part A, Resolution 15/11 IOTC feedback regarding: Part A, Resolution 15/11 Seychelles submission regarding: Part A, Resolution 15/11	

- The Current requirements section of the CPC's ID shows:
  - a. a main section for each of the Requirements sets ("annual reports") that CPCs have to report on
  - b. for each "Requirements set",
    - i. a list of [n] late/coming soon requirements for the current year, sorted by deadline and showing for each the deadline and title as well as a link to the relevant requirement submission page
    - ii. a button to show the set's Current requirements page
    - iii. status icons/indicators
    - iv. a button to show the Implementation history page
  - c. A search/filter widget, allowing CPC users to search/filter for current requirements by topics/keywords

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2016-09-15	30 days left for submission of your 2015 Implementation Report
2016-09-01	Late submission: final scientific data for the previous year by 30 June of the current year, for all fleets other than
2016-08-01 2016-05-01	IOTC feedback regarding: <u>Part A, Resolution 15/11</u> 30 days left for submission of <u>final scientific data for the previous year by 30 June of the current year, for all fleets</u>
2016-04-06	You submitted: Part A, Resolution 15/11
contact the IC	DTC Secretariat more
Completion: Submit Impler Due date 2016-10-15 2016-10-15 2016-10-15	70%       Image: Construction of the construct
	all 2016 Requirements previous years
2016 Nation Completion: Submit Nation Due date 2016-09-01	al Report - Deadline: 09/11/2016 15% ① nal Report Requirement Final scientific data for the previous year by 30 June of the current year, for all fleets other than longline

- The "Current requirements" page for each Requirements set shows a list of ALL requirements for the current year, organised by Major Sections.
- a. Implementation report:
  - i. Section A: requirements relevant to NEW CMMs.
  - ii. Section B: requirements relevant to CMMs the CPC has not reported upon in the previous years (built automatically)
  - iii. Section C: Data and information reporting requirements (catches, reports, documents...)
- b. National report:
  - i. Mandatory Statistics
  - ii. Information on fisheries, research and statistics

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IOTC online reporting system - Seychelles	en français <u>about help</u> sign out
Notifications         2016-09-15       30 days left for submission of your 2015 Implementation Report         2016-08-01       IOTC feedback regarding: Part A, Resolution 15/11         2016-04-06       You submitted: Part A, Resolution 15/03         contact the IOTC Secretariat	more
2016 Implementation Report - Deadline: 16/03/2017 Completion: 70% () Submit Implementation Report	previous years
Part A: Requirements related to new CMMs - Deadline: 16/03/2017 Describe the actions taken, under national legislation, in the previous year to implement conservation and manage adopted by the Commission at its Nineteenth Session. 50% (2) 🔗	ment measures
Su	bmit information >
Part B: Requirements related to existing CMMs - Deadline: 16/03/2017 Describe the actions taken, under national legislation, to implement conservation and management measures ado; Commission in previous Sessions, and which have not been reported previously. 20% (2)	pted by the
Su	bmit information >
Part C: Statistical declarations - Deadline: various Data and information reporting requirements for CPCs to be included in this report (please refer to the section "Im Report due by 16 March 2016" of the Guide on data and information reporting requirements for Members and Coop contracting Parties, available for download at http://www.iotc.org/compliance/reporting-templates).	nplementation perating Non- bmit information >

50% 🕘 🔗			
Requirement^ Deadling	ine 🛡	Status 🗘	Notifications 🔍
Resolution 15/11 On the implementation of a limitation of fishing capacity of Contracting Parties and Cooperating Non-Contracting Parties.	/2.017	Submitted	
Resolution 15/10 On target and limit reference points and a decision framework. 16/03.	/2017	Droft	
Resolution 15/09 On a fish aggregating devices (FADs) working group. 16/03.	/2017		
•••			
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Resolution 15/04 Concerning the IOTC record of vessels authorised to operate in 16/03. the IOTC Area of Competence.	/2.017		
Resolution 15/03 On the vessel monitoring system (VMB) Programme. 16/03.	/2017	Submitted	
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## HISTORY

- The History page shows the previous year's Implementation details and a selector allowing the user to display another year's History.
- The History page shows, for a given year:
  - a. a link to download that year's IR, NR and CR in PDF format
  - b. a summary of the implementation/compliance status for that year
  - c. a read-only version of the relevant year's Requirements page, complete with the CPC's information/data submissions (including attached documents, notification threads etc.)

## **REMINDERS FOR UPCOMING/LATE REQUIREMENTS**

- The user is notified of any upcoming deadline/late submission:
  - By email: an email is sent to the user's email account containing the text of the notification, with a link to consult the notification on the user's ID.
  - b. In the Notifications section of the Implementation Dashboard.

## **REMINDERS FOR UPCOMING/LATE REQUIREMENTS**

- The notification contains:
  - a. Type of notification: upcoming deadline or late for submission
  - b. Date of deadline
  - c. Title of the requirement
  - d. Description of the requirement
  - e. Link to the requirement on the CPC's ID.

- To submit required information, a CPC user can click on the relevant link:
  - a. Title of Requirement on ID home page and Current requirements page,
  - b. "Submit requested information" link in a notification email.

- Each Requirement page shows:
  - a. The Section to which the requirement belongs (A, B or C) along with the Section description
  - b. The title of the requirement
  - c. A reference to the IOTC CMM in which this requirement is mentioned
  - d. The description of the requirement
  - e. The deadline for the requirement
  - f. The mandatory/desirable status of this requirement
    - [continued...]

- g. The status of the requirement, showing whether the requirement has been fulfilled or not and whether its deadline for submission has been exceeded
- h. The notification status for this requirement
- i. The information items that the CPC is required to submit according to this requirement.
- j. A description/help text to explain clearly to the user what she has to do/submit, preferably with a reference to the corresponding CMM paragraph or link to relevant template.

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bmit Imp	mentation Report	
Part A: Describe adopted	equirements related to new CMMs - Deadline: 16/03/2017	5
Resolut	15/04 Concerning the JOTC record of vessels authorised to operate in the JOTC Area of Competence.	
Deadin	15/03/2017 (A) Mandatory Becolution 15	104
Notifica	as: contact the IOTC Secretariat	
BI	S ====================================	
Seych Compe Iorem i	as continue to maintain on up-to-date register of all Seychelles flagged vessels authorised to fish in the IOTC Area of nce, including auxiliary, supply and support vessels. um dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.	
Reportin	on IMO number:	
IMO nur IMO nur the ICT	e necessory time for GPUs to obtain an IPD number for eligible vessels that do not diready have one, paragraph 2 b o er is effective as of 1 January 2016. As of this date, GPCs shall ensure that all their fishing vessels that are registered Record of fishing vessels have IMD numbers issued to them. Paragraph 2 b on IMD number does not apply to vessels	on
which a	not englishe to receive implimiters. No compliance with the paragraph obovel the Commission shall take into account exceptional circumstances in which a	
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- > The following features are available to the user:
  - Saving: allows the user to save a draft of the submission to resume it later.
  - Auto-saving by the system
  - Submitting the information

## SEND FEEDBACK/REQUEST HELP TO IOTC SECRETARIAT

- > The Feedback section is available on the following page elements:
  - a. Current Requirements page
  - b. Individual requirement page
  - c. Notification block
- The Feedback section can be "triggered" by:
  - a. An automatic notification sent by the system
  - b.A manual message sent by the IOTC Secretariat
  - c. A manual message sent by a CPC user

## SEND FEEDBACK/REQUEST HELP TO IOTC SECRETARIAT

- To send a message to the IOTC Secretariat, the CPC user can:
  - a. Reply to a notification (automatic or from IOTC staff)
  - b. Start a conversation from a "Feedback/Get help" button

## SEND FEEDBACK/REQUEST HELP TO IOTC SECRETARIAT

- Once the feedback has been submitted, it appears in the Notification/History of the relevant pages. An email is also sent to the recipient email address, with a copy of the notification and a link to consult it in the system.
- When the IOTC Secretariat replies to the user's feedback, the reply appears as an unread notification in the user's Notification/History.

## **GENERATE/SUBMIT ANNUAL REPORTS**

- Once a CPC considers their submissions complete, they can submit their annual report (IR or NR)
- On submission, the user is presented with:
  - a list of any information/data required for that report that hasn't been submitted yet or that has been marked as not satisfactory by IOTC, warning the user about the fact that some information is missing
  - an "Additional comments" field allowing the CPC user to enter text related to the report to be submitted
  - the user can then edit the report or continue with submission

## **GENERATE/SUBMIT ANNUAL REPORTS**

- After the report is generated and submitted:
  - i. the submission status for that CPC is marked as "submitted" in the Implementation Dashboard (for CPC user) and in the Compliance Dashboard (for IOTC staff)
  - ii. a PDF version of the report is generated and stored.
  - iii.a new report notification is generated and sent to the IOTC staff
  - iv.subject to possible IOTC validation, the report is automatically shared with its share recipients list.
  - the "Annual reports" section is updated accordingly.

## **GENERATE/SUBMIT ANNUAL REPORTS**

- After a report is submitted, a CPC can update its information:
  - the report is shown as submitted and an update button is available
  - once the user uses that button, the relevant requirement set is put back in «submission" mode
  - the rest of the process is the same