E-training tool descriptor

Supra-category: IOTC ROS Observer Co-ordinator Training (IOTC ROS OLC)

Category: Observer recruitment, training, registration and administration (IOTC ROS OLC TR4)

Course: Standards and procedures for the administration of observers (IOTC ROS OLC TR4.04)

Course Description

The Observer Coordination Team will be responsible for the administration process surrounding coordination of the observer programme, a key aspect in the management of observers that includes: 1) contracts of employment and salaries; 2) insurance; 3) managing leave and time-off; 4) deployment logistics; etc.

The purpose of this course is to familiarize participants to the Observer Coordinator Workshops (OCW) with national and international standards and procedures for the for the administration of observers.

Participants are to autonomously complete this e-training module in preparation to the interactive practical workshop on Observer Program Development & Logistic Coordination, so they can clearly define CPC Observer Program standards and procedures for the recruitment, training and registration of observers and include this information to *CPCs' Observer programme development & observer logistical co-ordination guide*.