E-training tool descriptor

Survey (directed to IOTC Secretariat, CPC Observer Coordination Team)

Quality check

- Are there any spelling, grammar or punctuation mistakes?

- Are there any technical issues (bugs)?

- Is the language simple and easy to understand? Has Plain English been used?

Design analysis

- Does the structure of the resource make sense? Do the topics flow logically from one to the next?

- Is the resource easy to navigate? Can you quickly find information on a specific sub-topic?

- Is the look & feel of the resource appropriate (e.g. the appropriate colours, fonts & images for the subject matter)?

- Is the look & feel cohesive (e.g. do the colours, fonts & pictures work well together)?

- Will the resources meet the learning objectives of the project?

- Are the resources engaging? Will learners be bored or overwhelmed?

Subject matter review

- Is the information presented accurate?

- Have all the relevant points on this topic been discussed? Is any information missing?

- Are the most important points given the most attention?

- Are complex and confusing topics given enough attention?

Assessment and assignment review

- Are the most important points given the most attention?

- Have appropriate scenarios or activities been included? Do they relate to what the learners do in their day-to-day work?