

FINANCIAL STATEMENT: 2013

PREPARED BY: IOTC SECRETARIAT, LAST UPDATED: 23 APRIL 2014

PURPOSE

To inform the Standing Committee on Administration and Finance (SCAF) of financial aspects of the Commission.

STATUS OF CONTRIBUTIONS TO THE AUTONOMOUS BUDGET IN 2013

- [Table 1](#) indicates the status of contributions as of December 31st 2013 in US\$, as reported to the IOTC Secretariat by FAO Administration and Finance. Note that the budget of IOTC is entirely autonomous, and paid for exclusively by its Members, as no financial contributions are made from the FAO Regular Programme.
- The cumulative total of outstanding contribution payments has increased from US\$1,069,802 as of December 31st 2012, to US\$1,425,893 as of December 31st 2013, an increase of US\$356,091 (33.3%). In 2012 the increase was 19%. Thirteen Members have payments in arrears (see Financial Reg V.3). For accounting purposes, minor outstanding payments (<US\$100) are included in [Table 1](#), although these amounts are the result of bank charges when funds are transferred or differences in exchange rate between currencies and are therefore not considered in arrears.

Table 1. Status of Member contributions to the IOTC autonomous budget (in US\$)

Member	Outstanding at 31/12/2012	Contribution 2013	Received to 31/12/2013	In arrears as of 31/12/2013
AUSTRALIA	-	123,070	123,070	-
BELIZE	-	31,481	31,481	-
CHINA	-	71,851	71,851	-
COMOROS	25,305	24,792	24,792	25,305
ERITREA	130,204	18,829	-	149,033
EUROPEAN UNION	-	527,182	527,182	-
FRANCE	-	141,807	141,807	-
GUINEA	92,068	18,614	-	110,682
INDIA	-	101,185	98,143	3,042
INDONESIA	-	186,819	186,819	-
IRAN	432,752	107,815	-	540,567
JAPAN	-	169,243	169,243	-
KENYA	30,639	18,749	-	49,388
KOREA, Rep. of	-	116,456	116,456	-
MADAGASCAR	6,292	22,078	20,514	7,856
MALAYSIA	-	52,279	51,279	1,000
MALDIVES	-	82,688	82,688	-
MAURITIUS	-	41,920	41,920	-
MOZAMBIQUE	-	8,207	8,207	-
OMAN	-	122,699	122,699	-
PAKISTAN	122,018	63,006	-	185,024
PHILIPPINES	-	42,207	42,207	-
SEYCHELLES	-	72,907	72,907	-
SIERRA LEONE	32,008	8,206	-	40,214
SRI LANKA	-	80,638	80,638	-
SUDAN	168,780	31,348	-	200,128
TANZANIA	-	20,160	20,160	-
THAILAND	-	53,129	53,129	-
UNITED KINGDOM	8	100,739	100,739	8
VANUATU	29,744	31,410	-	61,154
YEMEN	-	52,492	-	52,492
Total	1,069,818	2,420,936	2,064,861	1,425,893

- The delay in the submission of the contributions is not entirely unexpected, as 'Call for Fund' letters were sent by FAO towards the end of June 2013, through the usual diplomatic channels, and some administrations may not have completed the processing of the invoices. As of the reporting date, eight Members, Eritrea, Iran, Guinea, Kenya, Pakistan, Sierra Leone, Sudan and Vanuatu, have contributions that are in arrears by two years or more. In the past few years The Islamic Republic of Iran has encountered difficulties to submit funds through regular

banking channels to the accounts provided by FAO. The temporary solution found by depositing funds with the office of the FAO Representative in Tehran, is no longer a viable option.

EXPENDITURES FOR THE YEAR 2013

4. A comparison between the budgeted and actual expenditures is provided in [Table 2](#) and [Table 3](#) provides a summary for salary-related costs. At the level of the overall 2013 budget, there was an over-expenditure of US\$165,485 (7% variance), due mainly to the higher staff related costs for the employer contribution to the FAO entitlement fund and the increased post adjustment. The Government of Seychelles contribution (a payment of arrears in line with the Headquarters Agreement) and the sale of two IOTC vehicles has helped off-set the total administrative expenditures and the operating expenditures in 2013.

Table 2. Comparison between actual and budgeted expenditures in 2013 (in US\$)

	Budget Item Description	Budget	Actual	Variance	Percent Variance
1	Administrative Expenditures				
1.1	Professional Salaries	876,671	938,675	62,004	7%
1.2	General Service Salaries	60,806	62,295	1,489	2%
	Sub-total Salaries	937,477	1,000,970	63,493	7%
1.3	Employer contributions to Pension Fund and Health Insurance	289,676	283,364	-6,312	-2%
1.4	Employer contribution to FAO Entitlement Fund	393,350	480,735	87,385	22%
1.5	Total Administrative Expenditures	1,620,503	1,765,069	144,566	9%
2	Operating Expenditures				
2.1	Support to Capacity Building	80,000	74,743	-5,257	-7%
2.2	Consultants	57,000	73,746	16,746	29%
2.3	Duty travel	237,000	205,473	-31,527	-13%
2.4	Meetings	120,000	166,438	46,438	39%
2.5	Interpretation	142,000	139,748	-2,252	-2%
2.6	Translation	105,000	91,063	-13,937	-13%
2.7	Equipment	15,000	22,407	7,407	49%
2.8	Operating Costs	47,000	47,238	238	1%
2.9	Printing	15,000	20,505	5,505	37%
2.10	Contingencies/Miscellaneous	6,000	5432	-568	-9%
2.11	Total Operating Expenditures	824,000	846,793	22,793	3%
	SUB-TOTAL	2,444,503	2,611,862	167,359	7%
3	Additional Contributions Seychelles	-10,500	-19,714	-9,214	88%
	TOTAL	2,434,003	2,592,148	158,145	6%
4	FAO Servicing Costs	110,003	117,343	7,340	7%
5	GRAND TOTAL	2,544,006	2,709,491	165,485	7%

Explanatory notes on expenditures for 2013

Salaries – Professional grade staff (1.1)

5. Professional Salaries were above the budgeted figure partly as a consequence of higher standard rates set by FAO in 2013. In addition, the International Civil Service Commission (ICSC) carried out a “place to place” survey in Seychelles, which concluded in a recommendation for a higher United Nations post adjustment for the location (7% variance).

General Service staff (1.2)

6. General Service salaries are above the budget figure due to an increase in contributions to the FAO entitlement fund. Base salaries were 2% higher than the budgeted figure. Overtime is inclusive of General Service salaries

and compensates for the after-hours work during meeting periods and preparation of reports.

Employer contributions (1.3 & 1.4)

7. Employer contributions to the Pension Fund and health insurance costs were below budgeted figures (-2% variance), with lower than expected deductions for the health insurance. However, contributions to the FAO fund for staff entitlements were above the budgeted figure (US\$85,333 or 22% variance) as a result of much higher contributions per post, as assessed by FAO. These entitlement contributions are assessed by FAO to every project (including IOTC) by prorating actual costs of covering these entitlements across FAO.

Capacity building (2.1)

8. The budget line on Capacity Building shows expenditures below the budgeted figure (US\$5,257 or -7% variance). This is a consequence of the Secretariat being able to utilize extra-budgetary resources to cover some of the anticipated expenses, thus allowing realized savings and maximising the output and value for money.

Consultants (2.2)

9. The total expenditure for consultants is made up of a range of expenditures relating to the support provided by external experts, including planned consultancy fees (US\$21,500) that were related to the stock assessments and contributions and expertise on integrated stock assessment models carried out by Mr Adam Langley. There is an over-expenditure (US\$16,746 or 29% variance) under this budget line. This over-expenditure is attributed to significant travel costs incurred primarily under Mr Adam Langley's contract.

Duty travel (2.3)

10. Duty travel includes travel of the staff, mostly to participate in meetings of the Commission or of other organizations. Details of the travel undertaken in 2013 under the support of the Commission, is presented in [Appendix I](#). The Secretariat registered a saving of 13% under this budget line.

Meetings (2.4)

11. The cost for meetings (US\$166,438) were significantly above the budgeted figure for the year (US\$46,438 or 39% variance) due to the Commission, Standing Committee on Administration and Finance and Sessions of the Compliance Committee held in Mauritius in May 2013. Mauritius was not a scheduled host country for the meetings and many of the facility costs were borne by IOTC. The expenditures under this category include rental of premises, data lines, sound and interpretation equipment as required, as well as incidentals such as transport, catering for functions and breaks.

Interpretation (2.5)

12. The costs for interpretation included interpreter fees (US\$76,076) and travel (US\$63,672) for teams of six interpreters at the Commission, Standing Committee on Administration and Finance, Sessions of the Compliance Committee, the Scientific Committee and the Technical Committee on Allocation Criteria. There was a realized savings in 2013 (US\$2,252 or -2% variance).

Translation (2.6)

13. In 2013 the Secretariat realized a savings under the translation account line (US\$13,937 or -13% variance) due to a greater efficiency and familiarity of the Secretariat's work by the contracted translators.

Equipment (2.7)

14. In 2013, the equipment line was heavily utilised, as the replacement of outdated office and computer equipment had been deferred in 2012 and a new staff member joined IOTC in July 2013. In addition, a conference system and a new server were purchased. The current server is over five years old. There was over-expenditure under this account line (US\$7,407 or 49% variance), which was absorbed by other savings in operating expenditures.

The Secretariat sold two used IOTC vehicles in 2013 (US\$14,663 total) which helped off-set operating expenditures for the year:

Volkswagen Golf Variant – year 2003 – sold for SCR 55,000 (US\$4,741)

Ford Ranger – year 2003 – sold for SCR 115,100 (US\$9,922)

General operating costs (2.8)

15. General Operating costs include a series of expenditures related to the normal functioning of the Secretariat office. [Table 4](#) shows a detail of the costs for 2013. The difference between budgeted (US\$47,000) and actual operating costs (US\$47,238) was approximately 1%.

Printing (2.9)

16. Funding for Printing was significantly over-spent (US\$5,505 or 37% variance) due to the printing costs involved in the Commission, Standing Committee on Administration and Finance and Sessions of the Compliance Committee held in Mauritius in May 2013. The billfish species identification material has been printed as requested by the Scientific Committee. The Report of the Scientific Committee was also printed, and distributed during the 17th Session. A decision was taken at the 17th Session to work on reducing printing.

Contingencies (2.10)

17. As required by provisions in the Financial Regulations, a contingency budget line provides for miscellaneous expenditures that are confronted by the Secretariat and do not fit into the pre-defined account structure of the operating expenditures. There were savings under this line (US\$568 or -9% variance) that supplemented general operating costs.

Seychelles additional contributions (3)

18. The additional contribution from the Government of Seychelles is in line with the revised Headquarters Agreement between the Food and Agriculture Organization of the United Nations and the Government of the Republic of Seychelles. The current contributions from the Government of Seychelles is approximately 20,000 Seychelles rupees per month, which is set in local currency and intended to defray some of the costs of operating the Secretariat, including the costs of the Information Technology Consultant in Seychelles. The forecasted contributions were US\$10,500 and actual receipts were US\$19,714. This large variance (88%) is due to arrears being paid in this regard.

FAO Project Service Cost (4)

19. The FAO Project Servicing cost in 2013 was US\$117,343 representing an increase of 7% over the budgeted amount. This variance is directly related to the overall budget expenditures.

Table 3. Detail of Staff-related costs during 2013 (in US\$)

	General Service Staff	Professional Staff
Base Salary At Actual	59,001	630,574
Basic Medical Insurance Plan	37,366	36,291
Contribution to FAO entitlement fund	31,148	449,587
Pension Plan	10,402	199,305
Post Adjustment		308,101
Overtime	3,294	
Total	141,211	1,623,858
		1,765,069

Table 4. Detail of General Operating Costs in 2013 (in US\$)

Expenditure	Actual costs
Telephone	6,983
Internet connection	8,285
Postage (including courier)	1,587
Office Supplies	9,093
Office Furniture and Maintenance	3,946
Cleaning	2,961
Office Security	3,527
Vehicle Maintenance	10,856
Total	47,238

BALANCE OF FUNDS

20. The Secretariat has initiated a process to budget and monitor expenditure, within the FAO mandated project structure, on a yearly and biennial basis. This entails the creation of an IOTC umbrella for the various projects and activities that fall under the Secretariat's structure. For example, the IOTC 2014/15 Programme of Work and Budget (PWB) will be a stand-alone activity, with the yearly and/or biennial budget assigned accordingly. Likewise, the annual Regional Observer Programme (ROP) will be separated from the primary IOTC budget and have the same budgeting and reporting attributes as the PWB. The same standard of budgeting stand-alone activities will be applied to all new agreements, projects and specifically and uniquely funded recommendations. The main objective of these actions is to provide a clear picture of individual budgets, expenditure and monitoring of resources under the responsibility of the Secretariat.
21. While the new budget structure is being put in place, an IOTC historic budget summary is used for this Financial Statement. This includes funds received, bank interest and expenditures ([Table 5](#)) according to the information extracted by the Secretariat from the FAO Project Status Report on March 10th 2014 for the year 2013. The Project Status Report is one of the standard Budget Holder reports available¹ to monitor the financial situation of Trust Funds in FAO, such as the one assigned to IOTC, and it provides a summary of all funds received and spent under the Trust Fund since the inception of the project (for FAO administrative purposes, IOTC is considered to be a 'project').
22. Over the years, IOTC has received funding from the Members for special, extra-budgetary, activities, such as tagging programmes or to finance the implementation of the ROP, among others. In some occasions, special sub-projects have been created to separate, to some extent, the accounting for these activities. But there are still activities for which the funding has been maintained at the main account level. Therefore, before we can assess the current balance of funds, the funding (and expenditures) related to these special activities needs to be identified and separated from those funds that are strictly related to the regular operations of the Secretariat. The presentation in [Table 5](#), as in previous years, follows this approach.
23. A total of US\$30,412,878 has been received since the inception of the IOTC, but some of these contributions represent extra-budgetary contributions designated for special purposes. These, for example, include funds supplied by the EU for the Tagging Symposium, or the funds to cover the costs of the ROP received from the participating fleets. As mentioned above, these funds need to be removed before we can assess the actual amounts of deficit/reserve funds. Once this is done, the result is that US\$**24,064,251** has been received to date to account for activities under IOTC regular budget.
24. A similar approach is taken with the overall expenditures. For example, the expenditures related to the ROP, should only be charged against the contributions received from the fleets participating in the Programme, and not to all the Members. In the case of ROP funding, commitments are equal to expenditure and any eventual under-expenditure is returned to the participating fleets by way of reduced fees in the following year's call for funds.
25. A balance of funds is obtained by deducting the expenditures against main budget (US\$**24,064,251**) from the funding received for the IOTC main expenditures (US\$**24,075,904**). This total deficit of funds (US\$-11,653) corresponds to the situation at December 31st, 2013.
26. It is very important to note, the Secretariat's staff costs are currently fully committed in 2014, as per FAO financial regulations, resulting in a much more significant deficit until contributions are received. There is a substantial risk that FAO discontinues expenditure against the project until contributions match commitments.

¹ Available through Oracle Discoverer Viewer at <http://dwinternet.fao.org>

Table 5. Balance of Funds (in US\$)

Contributions		Expenditures	
Received as contributions (1997–2013)	30,412,878		
Interest earned (1997–2013)	247,297		
Total funding received	30,660,175	Expenditures (1997–2013)	30,707,261
Extra-budgetary activities			
Tagging Symposium (EU)	317,328	Symposium expenditures	313,545
Support to Compliance (EU)	79,290	Support expenditures	79,290
Management Workshop/ Estimation of Fishing Capacity & MPF (AUS)	104,065	Estimation of fishing capacity & MPF	104,065
ROP contributions (participating fleets)	5,470,969	ROP expenditures	5,470,969
MPF Allocation (accumulated funds)	624,272	MPF expenditures (accumulated funds)	663,488
Contributions for regular budget	24,064,251	Expenditures against main budget	24,075,904
Balance of Funds as of December 31, 2013			-11,653

EXTRA-BUDGETARY FUNDS

27. The Secretariat has conducted special activities funded by allocations of accumulated funds or extra-budgetary funds provided by the Members. The financial situation of 2013 finalised funds are summarised in [Table 6](#) and [Table 7](#). Support received and finalised includes; support from Australia to conduct a study to estimate fishing capacity (conducted/completed in 2009) and a workshop on Management Options; activities related to tagging funded by Japan, to conduct tagging experiments in the central and eastern Indian Ocean; a European Commission (DG Maritime Affairs and Fisheries) grant agreement on capacity building and technical assistance to developing countries; a European Commission (DG Maritime Affairs and Fisheries) grant agreement on the Working Party for Tropical Tuna (WPTT) and; co-financing of joint activities from BOBLME, IOC-SmartFish, Birdlife International, ISSF and WWF.
28. The **IOTC Meeting Participation Fund (MPF)** was set up during the 14th Session of the Commission in 2010 through the adoption of Resolution 10/05 ([Table 7](#)). US\$200,000 from the IOTC accumulated funds were set aside to establish the MPF, to be maintained in the future through sources to be identified by the Commission. The Fund was replenished in 2011, 2012 and 2013 by the Commission, to compensate for the expenditures. In 2013, Australia contributed US\$75,405 to defray costs of participation of coastal states, which are considered as an additional contribution to the MPF objectives. As of 31 December 2013, the MPF is currently in deficit US\$42,609 with no possible use of accumulated funds in 2014. There are no clear rules on possible actions by the Secretariat when the MPF has been exhausted.
29. In total 100 participants from 20 countries were funded in 2013 (i.e. airfare and accommodation) under the MPF for a total of US\$315,952. All trips were organized by the Secretariat and FAO daily subsistence allowances (DSA) were applied. A reduced DSA was applied for the meetings where hotel costs were paid directly by the Secretariat.
30. At the end of 2013, the MPF had a US\$42,609 deficit, and it will need to be replenished to cover for the expenditures for participants to the 2014 meetings, including the current Sessions in Sri Lanka, the third Technical Committee on Allocation Criteria (TCAC03), the Scientific Committee in Seychelles and invited experts and Chairs and Vice-Chairs.



Table 6. Extra-budgetary Funding in 2013

Area of Work	Organisation	Description	Amount US\$
Data & Compliance	OFCF	Project activities	70,000
	OFCF	OFCF expert	150,000
SUB-TOTAL			220,000
Data & Compliance	COI-SmartFish	Travel - Madagascar & Comoros	5,380
	COI-SmartFish	Training, sampling & supervision in Madagascar	101,000
	COI-SmartFish	Support of sampling activities & supervision in Comoros	67,245
SUB-TOTAL			173,625
Data & Compliance	BOBLME	Travel - Sri Lanka - Database training	6,000
	BOBLME	Travel - Sri Lanka - IT manager at BOBLME follow-up mission	3,000
Stock Assessment	BOBLME	Travel - Thailand - 28 people & five days DSA - Stock Assessment Workshop	70,000
SUB-TOTAL			79,000
Data & Compliance	SWIOFP	Travel - Kenya - Observer programme mission	3,000
Stock Assessment	ISSF	Travel - San Diego & Boston USA - Global MSE Conference & World Conference on Stock Assessment	11,000
Science	ACP FISH II	Consultant - Compendium database	10,000
Science	Birdlife Intl.	Seabird Workshops in-kind funding	10,000
Compliance	EU	WPTT	20,675
Compliance	EU	Capacity Building	110,400
SUB-TOTAL			131,075
GRAND TOTAL			637,700

Table 7. Balance of funds for activities supported by accumulated funds and external (as of 31/12/2013)

Support Meeting Participation Fund		
Contributions		
Initial allocation	2010	200,000
Replenishment	2011	57,429
Australian contribution	2012	69,492
Replenishment	2012	97,351
Replenishment	2013	200,000
Australian contribution	2013	75,405
Total income		699,677
Expenditures		
	2010	57,429
	2011	157,186
	2012	179,755
	2013	315,952
Project Support Costs		31,964
Total expenditures		742,286
Balance (as of 31/12/2013)		-42,609

Table 8. Balance of funds for activities supported by extra-budgetary funds (in US\$)

	Donor: Japan		
	Objective: Conduct tagging experiments in India, Indonesia and Maldives		
Total Contributions received			747,000
Interest earned			52,887
Total Income			799,887
Activities			
Eastern Indian Ocean Workshops			73,956
Andaman and Nicobar Tuna Tagging Project			75,473
Maldives Tuna Tagging Project			206,327
West Sumatra Tuna Tagging Project			164,796
Comoros Sampling Project			66,867
IOTC Meetings			51,294
Database development			27,070
Equipment + services			99,459
FAO Project Support Costs			34,645
Total expenditures			799,887
Balance			0
	Donor: Australia		
	Objective: Study on estimation of fishing capacity; Workshop on Management Options		
Total Contributions received			104,065
Expenditures	Estimation of Fishing Capacity (2010)		28,660
	MPF (2013)		75,405
Total expenditures			104,065
Balance			0
	Donor: European Commission (DG-MARE)		
	Objective: Technical assistance to developing countries CPCs of IOTC to improve implementation of IOTC CMMs and PSMs.		
Total Contributions received			110,400
Total expenditures			110,400
Balance			0
	Donor: European Commission (DG-MARE)		
	Objective: WPTT (logistical support)		
Total Contributions received			20,675
Total expenditures			20,675
Balance			0

RECOMMENDATION/S

That the Standing Committee on Administration and Finance **NOTE** the Financial Statement and supporting documentation for the financial period 01 January 2013 to 31 December 2013.

APPENDICES

Appendix I: [Detailed travel schedule for 2013](#)

**APPENDIX I
DETAILED TRAVEL SCHEDULE FOR 2013**

Meeting/Event	Date and Location	Travellers	Staff Participants	Non Staff & MPF Participants	Total Cost (US\$)
TCAC2	18-20 February, Muscat, Oman	29	3	26	95,511
CoC10, SCAF10, S17	2-10 May, Grand Baie, Mauritius	20	5	15	58,795
Working Party Neritic Tunas	2-5 July, Bali, Indonesia	14	2	12	55,904
Ecosystems & Bycatch and Billfish	12-22 September, La Reunion, France	15	2	13	81,619
Tropical Tunas	24-29 October, San Sebastian, Spain	15	3	12	82,271
Scientific Committee and Data Collection & Statistics and Seabirds bycatch	29 November to 6 December, Busan, Rep. of Korea	20	4	16	112,814

Meeting/Event	Date and Location	Travellers	Staff Participants	Non Staff & MPF Participants	Total Cost (US\$)
IOTC-OFCF Activities (Data)	12-18 January Colombo, Sri Lanka	1	1		
PSM training with CAPFISH	21-25 January, Capetown, S. Africa	1	1		3,181
SWIOFC Working Party on Tuna Management Matters attendance	27-31 January, Mombasa, Kenya	1	1		1,965
CPUE Meeting	2-6 February, Male, Maldives	1	1		5,978
Port State Measures Resolution & Compliance Mission	4-15 February, Colombo, Sri Lanka	2	2		11,389
Data Coordination under SmartFish	9-19 February, Mauritius, Madagascar, Comoros	1	1		
Capacity Building IOTC CPCs	24 February to 3 March, Indonesia	2	2		12,176
European Parliament Presentations	4-9 March, Brussels, Belgium	1	1		6,867
ISSF Stock Assessment Workshop attendance	12-14 March, San Diego, USA	1	1		2,551
FAO HQ Liaison Meeting	25-27 March, Rome, Italy	1	1		4,913
SWIOFC Regional Observer Strategy Meeting attendance	25-27 March Mombasa, Kenya	1	1		
MSE training	15-22 April, Ispra, Italy	2	1	1	12,635
Seabirds Mortality Workshop	13-14 May, Grand Baie, Mauritius	1	1		
Science & Policy and Stock Assessment Workshops	15-24 May, Phuket, Thailand	1	1		

Meeting/Event	Date and Location	Travellers	Staff Participants	Non Staff & MPF Participants	Total Cost (US\$)
					5,239
International Business Forum Tuna Pole, Line & Hand Line and Observer Programme Workshops	27-31 May, Jakarta, Indonesia	1	1		4,239
Developing Coastal States Tuna Meeting	16-17 June, Male, Maldives	1	1		3,456
Albacore Catch Estimation Workshop	20-26 June, Jakarta, Indonesia	1	1		6,298
PSM & Compliance Support Mission with SmartFish	24 June to 5 July, Madagascar	2	2		580
Database training (Pelagos)	30 June to 5 July, Colombo, Sri Lanka	1	1		1,678
FAO HQ & EU Liaison Meetings	1-10 July, Rome, Italy & Brussels, Belgium	1	1		9,458
FISH-I Africa Task Force and MARE/IMEL Symposium on Fisheries Crime and INTERPOL	8-11 July, Cape Town, S. Africa	1	1		3,606
Stock Assessment Methods World Conference	15-19 July, Boston, USA	1	1		1,325
Compliance Support Mission	22 July to 2 August, Mozambique	2	2		
Compliance Support Mission	5-16 August, Tanzania	2	2		
Regional Workshop Supporting Implementation of IOTC Resolutions with SmartFish	27-30 August, Grand Baie, Mauritius	7	3	4	14,245
ACP FISH II Regional Monitoring Workshop	10-12 September, Kampala, Uganda	1	1		367

Meeting/Event	Date and Location	Travellers	Staff Participants	Non Staff & MPF Participants	Total Cost (US\$)
Compliance Support Mission	15-26 September, Muscat, Oman	2	2		11,430
Regional Training Evidence Gathering MCS Practitioners, MFDC	1-5 October, Bagamoyo, Tanzania	1	1		
IOTC-OFCF Activities (Data)	1-5 October, Jakarta, Indonesia	1	1		
CPUE Standardization Workshop	21-22 October, Spain	1	1		
SIOFA & SWIOFP Meetings	17-25 October	1	1		12,283
Compliance Support Mission	22 October to 5 November, Grand Baie, Mauritius	3	3		
Compliance Support Mission	25 November to 6 December, Nairobi, Kenya	2	2		
Interpretation travel (TCAC2, S17, CoC10, SCAF10, SC16)	Throughout 2013	18		18	63,672