

13 January 2021

IOTC CIRCULAR

2021-04

Dear Madam / Sir

INVITATION TO THE 7TH MEETING OF THE TECHNICAL COMMITTEE ON ALLOCATION CRITERIA 22-25 MARCH 2021

In 2021, the IOTC Technical Committee on Allocation Criteria (TCAC) will meet on two occasions by videoconference (22-25 March and 21-24 June) and in-person 1-5 November (if possible) to progress its work.

I have the honour to extend to you an invitation to participate in the upcoming March meeting.

Meeting format

In brief, the meeting format will be as follows:

- The Committee will meet for 4 hours per day for 4 days;
- Zoom will be the video conference platform;
- Interpretation (French / English) will be available;
- Entry to the meeting will be by a password, which will only be provided to credentialed individuals.
- Start time for the meeting will be 11 am Seychelles time, which, across the global span of Members ranges from 7 am in the United Kingdom to 6 pm in (Canberra) Australia. Please [click here](#) to work out the time in your country.

Credentials

In accordance with Rule III of the IOTC Rules of Procedure (2014), official credentials are required in order to participate in the meeting. For your convenience, a draft letter of credentials (from Appendix I of the IOTC Rules of Procedure, 2014) is available [here](#). Only credentialed individuals will receive the Zoom link to join the meeting.

Contracting Parties & Cooperating Non-contracting Parties (CPCs)

Each CPC is requested to provide a letter of credentials signed by the appropriate Authority indicating who will receive the Zoom link. The credentials should also include the email address and contact phone number for each recipient. Credentials are requested no later than 15 days before each meeting to iotc-secretariat@fao.org.

Observers and Invited Experts

IOTC Observers are also requested to submit a similar Letter of Credentials indicating who will receive the Zoom link. The credentials should also include the email address and contact phone number for each recipient. Credentials are requested no later than 15 days before each meeting to iotc-secretariat@fao.org

Further information

Information concerning the meeting, including the agenda, other meeting documents, and Zoom instructions will be posted on the IOTC website TCAC07 meeting page [click here](#).

Yours sincerely

Nadia Bouffard



TCAC Chairperson

Distribution

IOTC Contracting Parties: Australia, Bangladesh, China, Comoros, Eritrea, European Union, France (Territories), India, Indonesia, Iran (Islamic Rep of), Japan, Kenya, Rep. of Korea, Madagascar, Malaysia, Maldives, Mauritius, Mozambique, Oman, Pakistan, Philippines, Seychelles, Sierra Leone, Somalia, South Africa, Sri Lanka, Sudan, United Rep. of Tanzania, Thailand, United Kingdom, Yemen. **Cooperating Non-Contracting Parties:** Liberia, Senegal. **Intergovernmental Organisations, Non-Governmental Organisations. Chairperson IOTC. Copy to:** FAO Headquarters, FAO Representatives to CPCs.

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