
**PROVISIONAL AGENDA FOR THE
18TH SESSION OF THE STANDING COMMITTEE ON ADMINISTRATION AND FINANCE**
v3 May 2021

Date: 2-3 June 2021

Location: To be advised

Chairperson: Mr Hussain Sinan (Maldives) **Vice-Chairperson:** Mr Muhammad Farhan Khan (Pakistan)

- 1. LETTERS OF CREDENTIALS / ADMISSION OF OBSERVERS**
- 2. REPORT OF THE SECRETARIAT: 2020 (IOTC-2021-SCAF18-03)**
- 3. FINANCIAL STATEMENTS**
 - 3.1 Financial Statement: Fiscal Year 2020 (IOTC-2021-SCAF18-04)
 - 3.1.1 On FAO Employer Contributions (IOTC-2021-SCAF18-09)

In 2020, the Commission requested the Secretariat to provide more information about how IOTC staff Employer Contributions are calculated by FAO. This document provides the SCAF with explanatory information on employer contributions and the results of an analysis of recent employer contribution costs
 - 3.2 Contributions Outstanding (IOTC-2021-SCAF18-05)
 - 3.3 IOTC Meeting Participation Fund (IOTC-2021-SCAF18-06)
 - 3.4 Mid-term financial report 2021 (IOTC-2021-SCAF18-07)
- 4. PROGRAMME OF WORK AND BUDGET ESTIMATES FOR 2022 AND TENTATIVELY FOR 2023**
 - 4.1 Programme of work and budget (IOTC-2021-SCAF18-08)
- 5. FINALISATION OF THE AMENDMENTS TO THE IOTC FINANCIAL REGULATIONS (IOTC-2021-SCAF18-10)**

Notwithstanding the 2019 adoption of the IOTC Financial Regulations by the Commission, two clauses related to the payment of contributions (Annex, Reg 5) remain to be confirmed by the Commission.
- 6. OTHER BUSINESS**
 - 6.1 Election of the SCAF Chairperson and Vice-Chairperson.

The first terms of both the current Chairperson and Vice-Chairperson finish at the conclusion of SCAF18.
- 7. ADOPTION OF THE REPORT OF SCAF18 (3 June)**