

IOTC–2023–SCAF20–01a[E]

**PROVISIONAL AGENDA FOR THE
20TH SESSION OF THE STANDING COMMITTEE ON ADMINISTRATION AND FINANCE**
v2 March 2023

Date: 3-4 May 2023

Location: Mauritius

Chairperson: Mr Hussain Sinan (Maldives) **Vice-Chairperson:** Mr Muhammad Farhan Khan (Pakistan)

1. **LETTERS OF CREDENTIALS & ADMISSION OF OBSERVERS**
2. **ADOPTION OF THE AGENDA**
3. **DRAFT RULES OF PROCEDURE FOR THE IOTC WORKING CAPITAL FUND**
4. **REPORT OF THE SECRETARIAT: 2022**
5. **FINANCIAL STATEMENTS**
 - 5.1 Contributions Outstanding
 - 5.2 IOTC Meeting Participation Fund
 - 5.3 Financial Statement: Fiscal Year 2022
 - 5.4 Mid-term financial report 2023
6. **PROGRAMME OF WORK AND BUDGET ESTIMATES FOR 2024 AND TENTATIVELY FOR 2025**
7. **PROPOSAL TO AMEND THE IOTC HEADQUARTERS AGREEMENT**
8. **ANY OTHER BUSINESS**
9. **ADOPTION OF THE REPORT OF SCAF20 (4 May)**