Indian Ocean Tuna Commission
Commission des Thons de l'Océan Indien
iotc ctoi

REGIONAL TRAINING PROGRAMME

ELECTRONIC MONITORING AND REPORTING SYSTEM APPLICATION (E-MARIS) AND ONLINE RECORD OF AUTHORISED VESSELS (E-RAV)
Updated: 7 June 2023

Capacity building and strengthening of the implementation of IOTC Conservation and Management Measures – e-MARIS & e-RAV

Date: 27/28/29 June, 2023,

Location: Mauritius

Time: 09:00 – 16:00 daily.

DAY 1

1. **PRESENTATION OF THE TRAINING PROGRAMME AND ARRANGEMENTS FOR THE TRAINING.**

2. **GENERAL OVERVIEW OF E-MARIS APPLICATION.**

   - **The IOTC Compliance process: a quick overview**
   - **E-MARIS: what is it, what does it do, why does it matter?**

3. **THE E-MARIS APPLICATION – ACCOUNTS, USERS, EMAIL NOTIFICATIONS, CAMPAIGNS.**

   - **How to manage your user account (activate or reset your password),**
   - **How to manage your account as an IOTC CPC,**
   - **How to manage the email notifications,**

HANDS-ON: Setting up and managing your e-MARIS team

   - **Terminology: Campaigns, Requirements, Reports**
   - **Understanding and using the Dashboard,**

DAY 2

4. **E-MARIS APPLICATION – SUBMISSION & REPORTING FROM REQUIREMENT, YOUR COMPLIANCE, THE REPORTS (IR, CQ, CR).**

   - **How to report information using e-MARIS,**
     - **Consulting requirements**
     - **Preparing a submission**
     - **The internal validation process**
     - **Submission, and successive submissions**
   - **Communication in e-MARIS: email notifications, in-application messages, broadcasts**
   - **Consulting and understanding your compliance with IOTC,**

- **Understanding the e-MARIS Reports: Compliance Questionnaire, Implementation Report and Compliance Report**

HAND ON – Submission of requirements.

HAND ON – Submission of reports.

5. **THE WAY FORWARD - QUESTION AND ANSWERS.**

DAY 3

1. **GENERAL OVERVIEW OF E-RAV APPLICATION.**
   - The IOTC RAV obligation: regulatory overview
   - Why a new RAV?

2. **E-RAV APPLICATION.**
   - **How to manage e-RAV user account (activate or reset your password),**
   - **How to manage your e-RAV account as an IOTC CPC,**
   - **Using the RAV to search for vessel information**
       - **Queries, historical queries, stored queries**
       - **Customizing the display of results**
   - **Using the RAV to submit/edit your Flag Vessels information**
   - **The Delisting process**

3. **HAND ON – e-RAV submissions:**
   - **Loading a RAV submission file,**
   - **Updating/modifying a single vessel,**

4. **THE WAY FORWARD - QUESTION AND ANSWERS.**