

IOTC–2024–SCAF21–01a[E]

---

**PROVISIONAL AGENDA FOR THE  
21<sup>ST</sup> SESSION OF THE STANDING COMMITTEE ON ADMINISTRATION AND FINANCE**

---

**Date:** 8-9 May 2024

**Location:** Bangkok, Thailand

**Chairperson:** Mr Muhammad Farhan Khan (Pakistan)

**Vice-Chairperson:** Dr Muhammed Tanvir Hossain Chowdhury (Bangladesh)

- 1. LETTERS OF CREDENTIALS & ADMISSION OF OBSERVERS**
- 2. ADOPTION OF THE AGENDA**
- 3. REPORT OF THE SECRETARIAT: 2023**
  - 3.1 Report of the Secretariat on 2023 (IOTC-2024-SCAF21-02)
  - 3.2 Update on the requests made by the SCAF in 2023 (IOTC-2024-SCAF21-03 & IOTC-2024-SCAF21-09)
- 4. FINANCIAL STATEMENTS**
  - 4.1 Contributions Outstanding (IOTC-2024-SCAF21-04)
  - 4.2 IOTC Meeting Participation Fund (IOTC-2024-SCAF21-05)
  - 4.3 Financial Statement: Fiscal Year 2023 (IOTC-2024-SCAF21-06)
  - 4.4 Mid-term financial report 2024 (IOTC-2024-SCAF21-07)
- 5. PROGRAMME OF WORK AND BUDGET ESTIMATES FOR 2025 AND TENTATIVELY FOR 2026 (IOTC-2024-SCAF21-08)**
- 6. ANY OTHER BUSINESS**
  - 6.1 Feedback from the small Working group on MPF Rules and Procedure
- 7. ADOPTION OF THE REPORT OF SCAF21 (9 May)**