



20th Working Party on Data Collection and Statistics (WPDCS20)

26-30 November 2024

and

27th Scientific Committee Meeting (SC27)

2-6 December 2024

CAPE TOWN, SOUTH AFRICA

Hosted by



forestry, fisheries
& the environment

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA

1. Meeting dates and venue

The WPDCS will be held from the 26-30 November 2024, from 09:00 to 17:00 daily.
The Scientific Committee Meeting will be held from the 2-6 December 2024, from 09:00 to 17:00 daily.

The venue of the meetings will be
CAPE TOWN LODGE HOTEL & CONFERENCE CENTRE
[hotel website + photo](#)

2. Contacts

The contact at the IOTC Secretariat is: IOTC-Secretariat@fao.org
Administration: Mirose Govinden Mirose.Govinden@fao.org
Claudette Matombe Claudette.Matombe@fao.org

The contact point at the venue hotel will be Shameelah or Gracie

The **Government of South Africa contact** point in case of emergency is:

Ms Melleney Martha Attwood MAttwood@dffe.gov.za

3. Arrival and entry formalities

You will need the following if you wish to visit South Africa:

- ❖ A valid and acceptable passport or travel document for your intended stay
- ❖ At least one blank page in your passport for endorsements
- ❖ A valid visa, if required
- ❖ Sufficient funds to pay for your day-to-day expenses during your stay
- ❖ A return or onward ticket
- ❖ Yellow fever certificates if your journey starts or entails passing through the yellow fever belt of Africa or South America.
- ❖

For further information follow [here](#).

4. HEALTH PRECAUTIONS

Health & safety is explained on arrival and evacuation directions is on the back of every hotel room door.

5. Recommended Accommodation

All accommodation is Bed & Breakfast per person per night

- **Cape Town Lodge Hotel**, 021 422 0300, Rates: R2 590
- **Pepperclub Hotel**, 021 812 888, Rates: R4 190
- **Taj Cape Town**, 021 819 2000, Rates: R5 500
- **Southern Sun The Cullinan**, 021 415 400, Rate: R5 000
- **Gorgeous George Hotel**, 021 612 0999, Rate: R5 600

6. Transportation

No Transportation will be provided to and from the meeting venue.

Airport Transfer - Cape Town Lodge Hotel has 2 x vans that are 7 seaters and drivers that can collect from the airport. 1 – 4 pax is R395 and passenger 5, 6 & 7 is R50 additional each. I.E 7 pax is R545

7. Dress code

The dress code for the meeting is Smart Casual.

8. INTERPRETATION

The meeting will be held in English and French and simultaneous interpretation in the other language will be provided.

9. Electricity

In South Africa, power plugs and sockets (outlets) of type D, type M and type N are used. The standard voltage is 230 V at a frequency of 50 Hz.



10. Telephone service

There is a phone in each room at the hotel. Else E – Sim is recommended.

11. Internet

Wi-Fi will be available in the conference area. Internet service outside the conference will be at participants own expense.

12. Currency

South Africa currency is ZAR – currency can be exchanged at the hotel front desk or V&A Waterfront.

13. Tourism, Climate and Additional Information

Information on tourism and other information are available at:

<https://www.capetown.travel/>