

21st Working Party on Data Collection and Statistics (WPDCS21)

25-29 November 2025

and

28th Scientific Committee Meeting (SC28)

1-5 December 2025

SHANGHAI, CHINA

Hosted by



Organized by



1. Meeting dates and venue

The WPDCS will be held from the 25-29 November 2025, from 09:00 to 17:00 daily.

The Scientific Committee Meeting will be held from the 1-5 December 2025, from 09:00 to 17:00 daily.

The venue for the meetings will be

ROYAL GARDEN HOTEL SHANGHAI

Royal Garden Hotel Shanghai



2. Contacts

The contact at the **IOTC Secretariat** is: IOTC-Secretariat@fao.org

Administration: Ms. Mirose Govinden Mirose.Govinden@fao.org
Ms. Claudette Matombe Claudette.Matombe@fao.org

The contacts at **Shanghai Ocean University** iotcsc28@126.com
Ms. Li Yanan
Ms. Shen Huihui

3. Funding

IOTC Meeting Participation Fund (MPF)

The participation of up to **one** representative from developing Members of the IOTC may be supported through the IOTC Meeting Participation Fund (MPF). The applications for the MPF, must be received by the IOTC Secretariat (iotc-secretariat@fao.org) no later than **17 October 2025**.

Rules of procedure for the administration of the IOTC Meeting Participation Fund as well as guidelines for applying to the MPF can be found in Appendix VIII of the IOTC Rules of Procedure ([2023](#)). Please be reminded that there is no provision in the IOTC Rules of Procedure (2023) for the IOTC Secretariat to consider late applications to the MPF.

NOTE – this 45-day deadline will be strictly enforced.

4. Arrival and entry formalities

You will need the following if you wish to visit China:

- **Valid passport:** Must be valid for at least 6 months from the date of entry into China.
- **Visa:** For tourism, business, or family visits and other specific reasons to stay in China for longer than 30 days, you'll need to apply for a China visa unless you're eligible for 30-day visa-free entry. Check the [Chinese Visa Application Service Center](#) for more information.

- **China Arrival Card:** Except for a valid passport or other immigration documents, foreign citizens also need to complete a China arrival card for inspection before entering China.
- **Flight and hotel details:** Proof of onward travel (return flight) and hotel reservations or an invitation letter from a Chinese host (for business or family visits).
- **Additional documents:** First-time foreign visitors are required to have their fingerprints collected upon arrival in China.

5. Accommodation options

Hotel	Address	Distance	Room Rate
Royal Garden Hotel Shanghai * (17 km from Shanghai Pudong International Airport)	Address: 1539 East Huaxia Rd, Pudong, Shanghai Telephone: +86 21 5029 9999 Email: rsvn@royalsh-garden.net	0m	Deluxe King: CNY 700 Deluxe Twin: CNY 800 Executive King: CNY 1000 * Special offer for guests attending WPDCS and SC28 only. Please complete the reservation form (Annex I) and email it to rsvn@royalsh-garden.net.
Vienna Hotel Shanghai Pudong Airport Huaxia Road	Address: 1478 East Huaxia Road, Pudong, Shanghai Telephone: +86 21 2025 8388	0.3km	Standard Room: CNY 300 Executive King: CNY 400 Business Suite: CNY 780
VOCO Shanghai Zhangjiang	Address: 811 East Huaxia Road, Pudong, Shanghai Telephone: +86 21 3880 9999	1.6 km	Standard Room: CNY 800 Premium Room: CNY 1000

Atour Hotel Shanghai Pudong Chuansha Ancient Town	Address: Building 2, No. 272, Xinchuan Road, Pudong, Shanghai Telephone: +86 21 5881 8880	3.5km	Standard Room: CNY 568 Executive Room: CNY 638 Premium Suite: CNY 720
The Qube Hotel Shanghai --Close to Pudong International Airport and Disney Land	Address: 5500 Chuansha Rd, Shanghai Pudong New District, Shanghai Telephone: +86 21 6187 1888	5.6km	Standard Room: CNY 1000 Superior Suite: CNY 1400

6. Transportation

- No Transportation will be provided to and from the meeting venue. The meeting venue is 300 m from East Huaxia Road Station on Subway Line 2.
- Airport Transfer: **Royal Garden Hotel Shanghai** provides a shuttle bus to and from Shanghai Pudong International Airport (PVG) for guests holding room reservations*.

Destination	Hotel to PVG	PVG to Hotel
Departure Time	06:00	15:00
Hotel Stop: Mudan Building PVG Stop: Pick up at the arrival gate with a sign	07:00	16:00
	08:00	17:00
	09:00	18:00
	10:00	19:00
	11:00	20:00
	12:00	21:00
	13:00	22:00
		23:00
		24:00

* **Guests are kindly requested to make reservations at the Concierge or by email**

(rsvn@royalsh-garden.net) at least one day in advance. The hotel reserves the right of final interpretation.

- **Public transport:** China has a fantastic public transportation system, especially the high-speed trains and subways in major cities. If you prefer car hailing, download Didi, China's version of Uber, which is great for getting around.

7. Dress code

The dress code for the meeting is Smart Casual.

8. INTERPRETATION

The meeting will be held in English and French and simultaneous interpretation in the other language will be provided.

9. Electricity

In China, power plugs and sockets (outlets) of type A, type C and type I are used. The standard voltage is 220 V at a frequency of 50 Hz.



10. Internet

Wi-Fi will be available in the conference area. Internet service outside the conference will be at participants' own expense.

11. Payment

- A traveler's guide to [mobile payments](#) in China
- A traveler's guide to [handling cash](#) in Shanghai

12. Tourism, Climate and Additional Information

Information on tourism and other information are available at:

<https://english.shanghai.gov.cn>

<https://www.meet-in-shanghai.net>