

# e-DFAD Quick Start series:

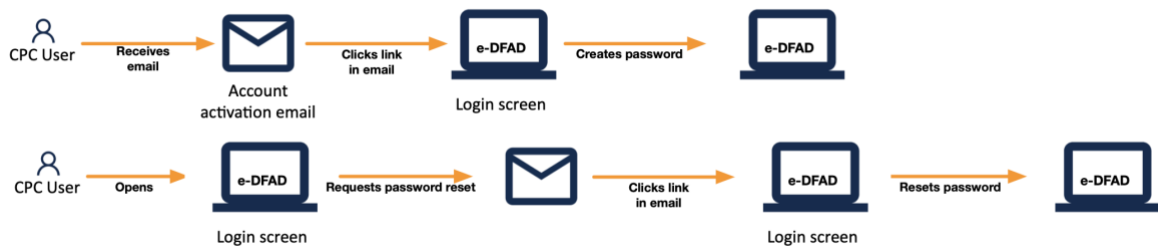
## Activating your account

Updated: 02/12/2025 13:07:00

### What is this guide about?

This quick start guide will explain how you, an e-DFAD user, can activate your account for the first time, or request a password reset.

### Overall workflows covered in this guide:



*The details on how to manage your CPC and users, how to use e-DFAD are provided in dedicated Quick Start guides.*

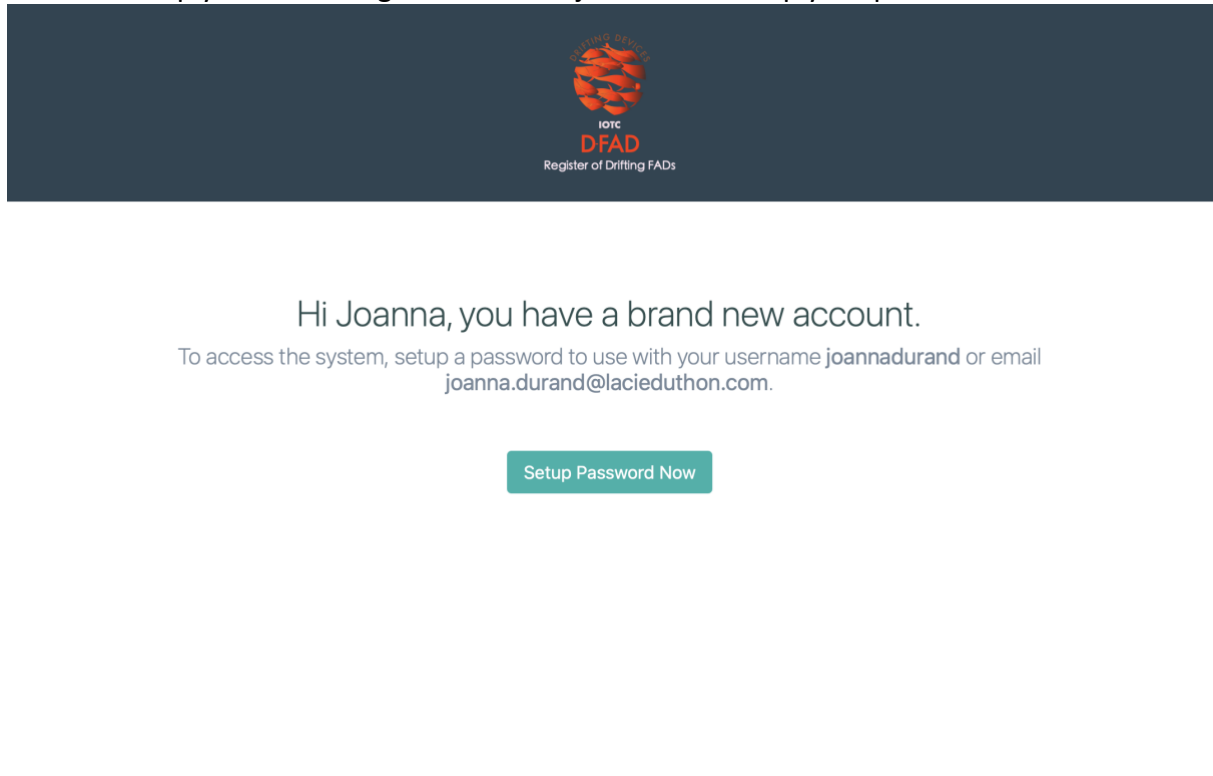
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## Accessing e-DFAD for the first time and setting up your password

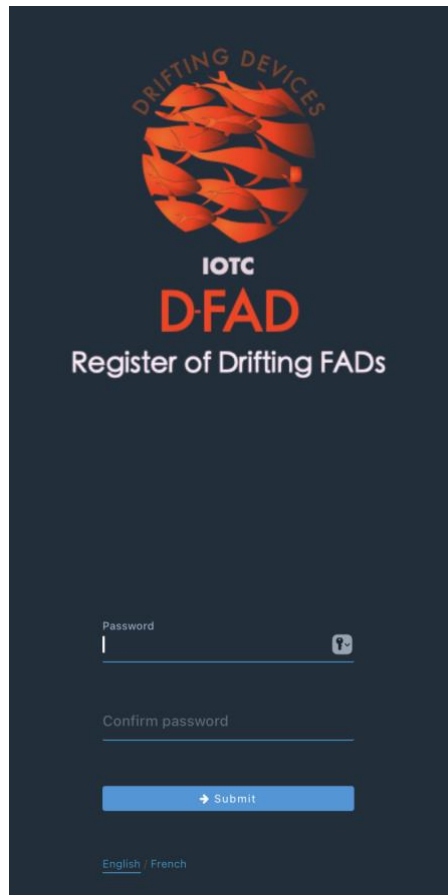
When a user's account is created (or reactivated if it had been suspended), they will receive an email inviting them to set their password to create or activate their account.

**STEP 1:**       **Open the email:** in your email client or web browser, open the email received from "noreply.rav@iotc.org" with the Subject: "RAV: Setup your password".



**STEP 2:**       Click on the “**Setup Password Now**” button in the email to open e-DFAD.

**STEP 3:**       Enter your chosen password (must be between 8 and 256 characters in length) twice on this screen, then press “Submit”. Note that you can switch the login screen between English and French by clicking the links at the bottom.



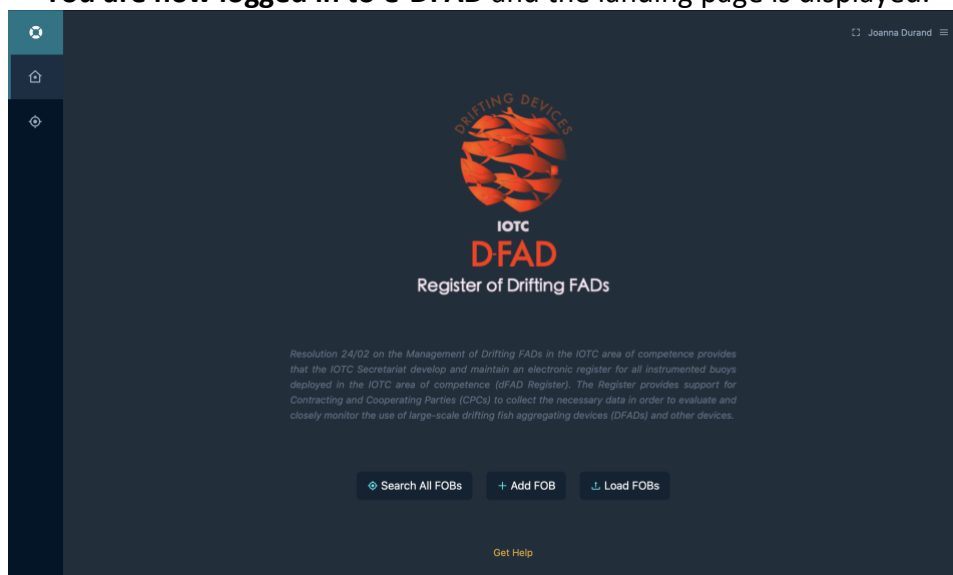
The image shows the login screen for the IOTC D-FAD Register of Drifting FADs. At the top, there is a logo consisting of a circular arrangement of orange fish silhouettes with the text "DRIFTING DEVICES" above it and "IOTC D-FAD" below it. Underneath the logo, the text "Register of Drifting FADs" is displayed. The login form includes a "Password" field with a single character entered, a "Confirm password" field, and a blue "Submit" button with a right-pointing arrow. At the bottom left, there are links for "English" and "French".

**STEP 4:** If your password was successfully created, the application will display a confirmation screen.

**STEP 5:** Click the “Return to login” button and the main RAV screen will be displayed, then click on the "Login" button in the top right.

**STEP 6:** Type in your email (or username) and password, then click “Submit”.

**STEP 7:** You are now logged in to e-DFAD and the landing page is displayed.



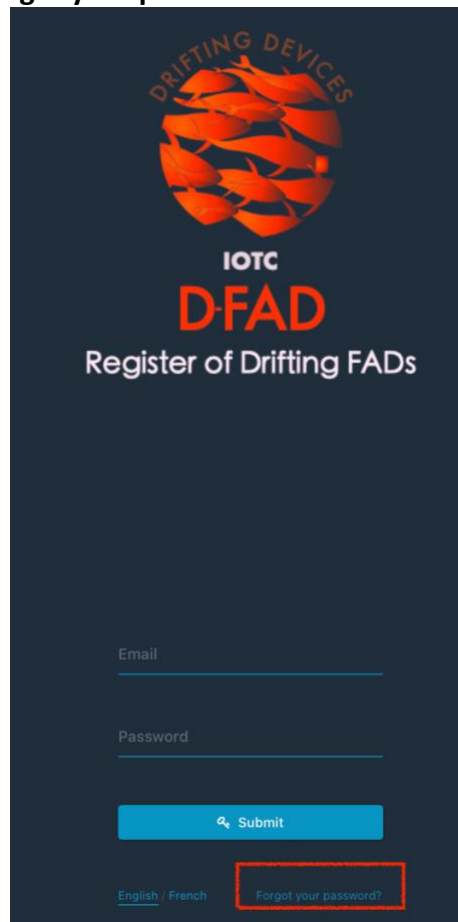
The image shows the landing page of the IOTC D-FAD Register of Drifting FADs after a successful login. The page has a dark blue background. On the left, there is a vertical sidebar with three icons: a gear, a house, and a magnifying glass. The main content area features the same logo as the login screen. Below the logo, there is a paragraph of text explaining the purpose of the register. At the bottom, there are three buttons: "Search All FOBs", "+ Add FOB", and "Load FOBs". A "Get Help" link is located at the very bottom.

## Resetting your password

If you cannot remember your password and cannot log in, e-DFAD offers you a way to reset it.

**STEP 1:** Open e-DFAD in your web browser: <https://dfad.iotc.org/>.

**STEP 2:** Click on the “Forgot your password?” link at the bottom of the login screen.



**STEP 3:** On the next screen, **enter the email associated with your e-DFAD account** and press “Submit”.

**STEP 4:** You will receive an email sent by “noreply.edfad@iotc.org” with the subject “Reset your password”.

**STEP 5:** Click on the “Reset Password Now” button to open e-DFAD to the Reset Password page.

**STEP 6:** Enter your chosen password (must be between 8 and 256 characters in length) twice on this screen, then press “Submit”.

**STEP 7:** If your password was successfully created, you will be logged in and the e-DFAD home page will be displayed.